



Republika ng Pilipinas
Kagawaran ng Edukasyon
Tanggapan ng Pangalawang Kalihim

MEMORANDUM

17 May 2019

For: **Regional Directors and BARMM Education Minister
Schools Division Superintendents
Regional and Division Election Task Forces
Public Schools District Supervisors
DepEd Supervisor Officials
Regional and Division IT Officers
All Concerned**

Subject: **DEPED ELECTION TASK FORCE (ETF)
POST-ELECTION ASSESSMENT CONFERENCE**

The Department of Education (DepEd), through the Office of the Undersecretary for Administration (OUA), will be conducting a **DepEd ETF Post-Election Assessment Conference on 26-28 May 2019** at Royce Hotel in Clark Freeport, Pampanga.

The objective of the Conference is to assess the preparation, implementation, utilization, performance, and function of the **DepEd Election Task Force (ETF)** and the **DepEd Election Monitoring App (DMApp)**.

Registration at the venue will be on 26 May from 2:00 PM onwards. First meal to be served is dinner on 26 May (Welcome Dinner and Opening Program) and last meal will be breakfast on 29 May. Accommodation and meals are courtesy of the organizer, while transportation and other incidental expenses are chargeable to local funds in accordance with the usual accounting rules and regulations.

No walk-ins nor late registrants will be accommodated. As such, all participants are advised to **register on or before 23 May at 5:00pm at <http://oua.deped.gov.ph/OUA-Confirmation>**. Please find attached the list of participants and the program for the event. For more information

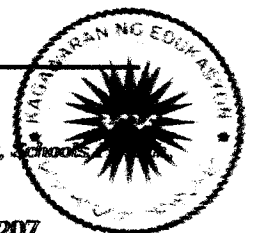
Office of the Undersecretary for Administration

(Administrative Services, Information and Communications Technology, Disaster Risk Reduction and Management, Schools, Youth Formation, Baguio Teachers' Camp, Education Facilities/School Buildings)

Department of Education, Central Office, Meralco Avenue, Pasig City

Room 519, Mabini Building; Mobile: +639260320762; Landline: +6326337203, +6326376207

Email: usec.admin@deped.gov.ph; Facebook/Twitter @depeditayo




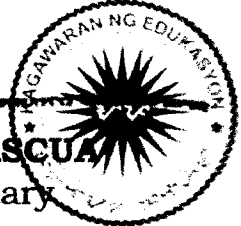
please call (02) 633-7203 or email OUA at usec.admin@deped.gov.ph.

Regional Directors are advised to **ensure the proper representation of the regions in accordance with the particular type/kind of delegates** defined in Annex A: List of Participants who will be sent by the different divisions.

Participants are enjoined to bring along the ETF IDs, lanyards and uniforms issued during the regional cluster orientations. The ETF uniforms should be worn by all delegates on 27 May, the second day of the conference.

For information and strict compliance.


ALAIN DEL B. PASCUA
Undersecretary



ANNEX A – LIST OF PARTICIPANTS

DepEd ETF Post-Election Assessment Conference

Regional ETF Member - 1 per RO
(Preferably the Chair)

Information Technology Officer - 2 per RO

*Note: The Regional Office is advised to ensure the IT delegation to be composed of **1 Regional IT Officer (RITO), and 1 IT Officer who has served as Consolidation Canvassing Systems Operator (CSSO)***

Division ETF Member - 1 per DO

*Note: The Regional Office is advised to ensure that the entire regional delegation will have **equal/representative number of Legal Officers, IT Officers, SGOD Chiefs, and Public Information/Media Relations Officers (PIO/MRO)***

Public Schools District Supervisors - 1 per DO
(Preferably President of PSDS DO Chapter/Org)

*Note: The Regional Office is advised to ensure that **3 DO-City and 3 DO-Province send PSDS who have served in the Board of Canvassers.***

DepEd Supervisor Official (DESO) and DESO Technical Support Staff (DESO-TSS) - 1 per DO

(Preferably School Principal who is an Officer of Principal's Division Organization)

*Note: The Regional Office is advised to ensure that **3 DOs send 1 DESO-TSS each, instead of the DESO.***

Electoral Board Member - 1 per DO
(Preferably President of an Independent Faculty Club)



ANNEX B – TENTATIVE PROGRAMME

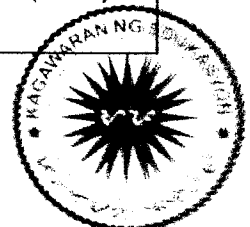
DepEd ETF Post-Election Assessment Conference

DAY 0 (Arrival) – May 26, Sunday

2:00pm	Registration
6:30 – 8:30 pm	<p>Welcome Dinner and Opening Program</p> <ul style="list-style-type: none"> ▪ Usec Alain Pascua ▪ Usec Revsee Escobedo ▪ Asec Salvador Malana <p>Conference Overview and Guidelines</p>

DAY 1 (Workshops) – May 27, Monday

6:30 – 8:00am	Breakfast
8:00 – 8:30am	Proceed to Breakout Sessions
8:30-12:00nn	<p>Workshop Groupings/Sessions 1 Workshop Overview and Guidelines Levelling of Expectations Assessment on DepEd Role in Elections and Coordination of CO, ROs, DOs, Districts and Schools</p> <ul style="list-style-type: none"> ▪ CAR + R11 ▪ R1 + R12 ▪ R2 + R6 ▪ R3 + R7 ▪ R4A + R9 ▪ R4B + R10 ▪ R5 + BARMM ▪ NCR + R8 ▪ CO + CARAGA
12:00-1:00pm	Lunch
1:00 – 5:30pm	<p>Workshop Groupings/Sessions 2 Assessment on Tasks/Assignments and on Use of App</p> <ul style="list-style-type: none"> ▪ Board of Canvassers ▪ Consolidation Canvassing Systems Operators (CSSOs) ▪ DepEd Supervisor Officials (DESOs) ▪ DESO Technical Support Staff or DESO-TSS ▪ Electoral Board (EB) Members ▪ ETF Chairs/Members ▪ Chiefs, Schools Governance and Operations Division (SGOD) ▪ IT Officers ▪ Legal Officers ▪ Public Information Officers (PIO)/Media Relations Officers (MRO) ▪ Public School District Supervisors (PSDS)



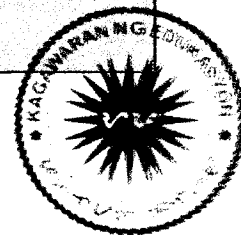
5:30 – 7:00pm	Free Time, Dinner
7:00 – 10:00pm	Workshop Groupings/Sessions 3 Technical and COMELEC Matters

DAY 2 (Plenary) – May 28, Tuesday

6:30 – 8:00am	Breakfast
8:00 – 12:00nn	Workshop Groupings/Sessions 4 Finalization of Workshop Outputs <ul style="list-style-type: none"> ▪ Policy Recommendations to DepEd ▪ Proposed Reforms for COMELEC and Congress ▪ DepEd ETF Manual Workplace Structure and Protocol
12:00-1:00pm	Lunch
1:00-4:30pm	Plenary Session Reports on Workshop Outputs <ul style="list-style-type: none"> ▪ Usec Alain Pascua ▪ Usec Revsee Escobedo ▪ Asec Salvador Malana ▪ Other Execom Members
4:30 – 6:00pm	Interaction-Dialogue <ul style="list-style-type: none"> ▪ Usec Alain Pascua ▪ Usec Revsee Escobedo ▪ Asec Salvador Malana ▪ Other Execom Members
6:30 – 8:00pm	Closing Program and Farewell Dinner

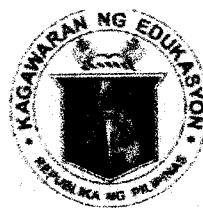
DAY 3 – May 29, Wednesday

6:30 – 8:00am	Breakfast
8:00 – 11:00am	Check-out, Departure





Republic of the Philippines
DEPARTMENT OF EDUCATION
 Region X – Northern Mindanao



DepED-X
 Cagayan de Oro City

REGIONAL MEMORANDUM NO. 278, S. 2019

TO: Schools Division Superintendents
 All Divisions
 Department of Education Region 10

MAY 21 2019
 115419
RELEASED

FROM: **DR. ARTURO B. BAYOCOT, CESO V**
Regional Director

SUBJECT: DEPED ELECTION TASK FORCE (ETF) POST-ELECTION ASSESSMENT CONFERENCE

DATE: May 21, 2019

In compliance with the attached OUA Memorandum dated May 17, 2019, the following participants are directed to comprise the delegation from DepED Region 10 and attend the DepEd Election Task Force (ETF) Post-Election Assessment Conference on May 26-28, 2019 at Royce Hotel, Clark Freeport, Pampanga, to wit:

PER ANNEX A – LIST OF PARTICIPANTS DEPED ETF POST-ELECTION ASSESSMENT CONFERENCE, OUA MEMORANDUM DATED MAY 17, 2019

REGIONAL MEMBER <i>(1 PER RO)</i>	ETF	Preferably the Chair	Regional Office 10 Attorney IV, Legal Unit
INFORMATION TECHNOLOGY OFFICER <i>(2 PER RO)</i>		1 RITO and 1 ITO-CSSO	Regional Office 10 Computer Programmer II, ICT Unit
DIVISION MEMBER <i>(1 PER DO)</i>	ETF	Public Information/Media Relations Officers (PIO/MRO)	Iligan City Division Misamis Oriental Division Cagayan de Oro City Division
		Legal Officers	Malabalay City Division Bukidnon Division Valencia City Division
		IT Officers	Camiguin Division Gingoog City Division Oroquieta City Division
		SGOD Chiefs	Tangub City Division Ozamiz City Division

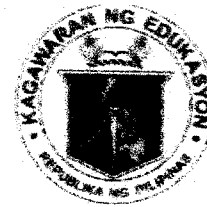


The LEARNER: The heart of DepEd Region X.

		El Salvador City Division Lanao del Norte Division Misamis Occidental Division
PUBLIC SCHOOLS DISTRICT SUPERVISORS <i>(1 PER DO)</i>	<i>Preferably President of PSDS DO Chapter/Org</i>	Camiguin Division Tangub City Division Ozamiz City Division Oroquieta City Division Valencia City Division El Salvador City Division Malaybalay City Division * Cagayan de Oro City Division * Gingoog City Division * Iligan City Division * Misamis Occidental Division * Misamis Oriental Division * Bukidnon Division * Lanao del Norte Division * * <i>PSDS who served in the Board of Canvassers</i>
DEPED SUPERVISOR OFFICIAL (DESO) AND DESO TECHNICAL SUPPORT STAFF (DESO-TSS) <i>(1 PER DO)</i>	<i>Preferably School Principal who is an Officer of Principal's Division Organization</i>	Gingoog City Division Malaybalay City Division El Salvador City Division Misamis Occidental Division Oroquieta City Division Tangub City Division Camiguin Division Bukidnon Division * Lanao del Norte Division * Cagayan de Oro City Division * Misamis Oriental Division * Iligan City Division * Ozamiz City Division * Valencia City Division * * <i>DESO-TSS</i> instead of the DESO.
ELECTORAL BOARD MEMBER <i>(1 PER DO)</i>	<i>President of an Independent Faculty Club</i>	Gingoog City Division Malaybalay City Division El Salvador City Division Misamis Occidental Division Oroquieta City Division Tangub City Division Camiguin Division Bukidnon Division Lanao del Norte Division Cagayan de Oro City Division



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region X – Northern Mindanao



		Misamis Oriental Division Iligan City Division Ozamiz City Division Valencia City Division
TOTAL: 58 PARTICIPANTS		

All participants are directed to *register before May 23, 2019, 5PM at <http://oua.deped.gov.ph/OUA-Confirmation>*. Likewise, it is advised that participants print the Confirmation Ticket or ensure that they have a screenshot of the Confirmation Ticket with the QR code in order to facilitate their registration to the event.

Travel and other incidental expenses shall be charged against local funds subject to the usual accounting and auditing rules and regulations.

For compliance.



Certificate Number: AJA 18-0176

The LEARNER: The heart of DepEd Region X.